

Triangle Grace Preschool
Enrollment Procedures
2025-2026

How to Apply

Parents of **current students** complete a paper enrollment packet for each child they wish to enroll for the 2025-2026 school year. Application Form only (no fees) must be submitted to the preschool office by **February 7**. No fees are due for current students until class placement is confirmed.

Parents of **siblings of current students** who are **new to Triangle Grace Preschool** should also submit an Application Form by **February 7**. No fees are due for new students until class placement is confirmed.

Applications for enrollment are considered in the following order:

1. Returning students
2. Siblings of currently enrolled or previously enrolled students
3. Church members
4. General public

Notices of enrolled spots for 2025-2026 (or waitlist status) along with the amount of fees due will be sent to families by **February 14**.

Registration Policies

Once notified of a received spot, parents must submit the **non-refundable supply fee** by **February 21**. Make checks or money order to Triangle Grace Preschool. This fee must be submitted for all children at the time of registration.

A child is considered registered at Triangle Grace Preschool once all Enrollment forms and fees have been submitted. See Enrollment Checklist below.

- Application Form
- Agreement Statement
- Method of Payment Form
- Emergency Contact Information
- General Authorization Form
- Supply Fee

Tuition is calculated by the number of class sessions per year and divided into ten equal payments. One month's tuition is due on **May 15th** for all students to remain registered. This payment is **non-refundable** and must be submitted to hold your spot for the 2025-2026 school year.

On **August 15**, the following forms, photos and fees must be submitted for each child:

- Information for the Teacher form
- Two 4x6 photographs: One of your family and an individual one of your child
- The medical form signed by your physician with updated immunization record
- One month's tuition payment or remaining tuition paid in full

Triangle Grace Preschool does have scholarships available, and all registered students are eligible to apply for financial assistance. Turn in scholarship applications and supporting information to the preschool director by **March 3**. All scholarship information is confidential.

Visit our website at www.trianglegracepreschool for Enrollment Forms and Scholarship Applications.