



Please read this and all other information carefully. This is your commitment to Triangle Grace Preschool. Sign the parent agreement and return it to the preschool director.

In exchange for Triangle Grace Preschool providing education to my child, I agree to the following statements:

1. Tuition is calculated by the number of class sessions per year and divided into ten equal monthly payments. The first payment (non-refundable) is paid in two installments: one half of the total due with agreement statement, the other half of the total paid by May 15<sup>th</sup>.
2. I agree to pay the remaining tuition in full by August 15 or 9 payments due August-April by the 15<sup>th</sup> of the month.
3. I agree to pay any late fees assessed due to late tuition payment. I also understand that if my tuition and late fees are not paid, my child will not be re-admitted to school until the payments are made in full.
4. I accept the responsibility for meeting tuition payments whether my child attends every scheduled day of class. I understand that no tuition reductions or refunds are made for holidays, absences, or school closings.
5. If I choose to remove my child or children from the school for any reason, a 30-day written notice must be sent to the school administrator. During this 30-day period, tuition obligations must be met.
6. Each year, a parent must fulfill a job volunteering to assist in the classroom and/or help with a special activity during the school year. Sign-ups will take place on-line throughout the school year.

7. I agree to attend the Parent Orientation Meeting which is held just prior to the start of the school year. If I cannot attend, I agree to set up a private orientation meeting with the School Director prior to the start of the school year.
8. I agree to submit a medical form signed by my child's doctor with an updated immunization record along with other required enrollment forms.
9. I agree that the growth and development of each individual student will be treated as confidential information between the classroom teachers/director and me and this information will not be discussed with anyone else.
10. I understand that the philosophy of the school is to create a program with opportunities conducive to the development of the whole child (social, emotional, intellectual, and physical) and supportive of his/her family; to help each child feel successful and good about him/herself in a Christian atmosphere where the child is loved, respected, and cared about. In addition, each family is encouraged to contribute their time and talents to ensure smooth functioning of the program.
11. I agree that the school has the right to terminate my child's enrollment without notice, if my obligations, as outlined in this Contract, are not met satisfactorily.
12. I have read the Triangle Grace Preschool Handbook on-line. I agree to the guidelines in the handbook.
13. This Agreement, together with the provisions of the Handbook, are the complete agreement between the parent and Triangle Grace Preschool. No oral modification of this Agreement is permitted.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Child's name \_\_\_\_\_ Class \_\_\_\_\_